

**A Notice of Appeal to the Court of Common Pleas
From a Decision of the County Board of Revision**

File Date

Name (Please Print)

Mailing address City State Zip

v.

- **Ashtabula County Auditor & Board of Revision**
- Other Appellee(s), if any:

Name(s) (Please Print)

BOR Case# _____

Address City State Zip

CCP Case# _____

Appellant appeals a Board of Revision decision mailed on (date) _____ for tax year _____. (Attach copy of decision).

Property Owner's Name _____

Property Owner's Address _____

Parcel Number	Address of Property	Owner's Opinion of Market Value

*Attach additional parcel numbers and addresses

Name of Appellant or Representative (**print**)

Signature of Appellant or Representative with title

Mailing address of Appellant or Representative

Phone #

City State Zip

Email address

Date

INSTRUCTIONS FOR APPELLANT

Use this form when an appeal is made to the Court of Common Pleas from a decision of a Board of Revision under the provisions of R.C. 5717.05.

This notice of appeal MUST be filed by certified mail with the Board of Revision AND by certified mail, in person, or whatever means acceptable to the Court of Common Pleas within thirty days of the date the Board of Revision mailed its decision.

Per R.C. 5717.05, the county auditor and all parties to the proceeding before the board, other than the appellant filing the appeal in the court, shall be made appellees, and notice of the appeal shall be served upon them by certified mail unless waived. Notice shall be served to the Court of Common Pleas by certified mail to 25 West Jefferson Street, Jefferson, Ohio 44047. Notice shall also be served to the County Auditor by certified mail to 25 West Jefferson Street, Jefferson, Ohio 44047.

BOARD OF REVISION REQUIREMENTS

The Board of Revision is required by R.C. 5717.05 to certify to the Court of Common Pleas a complete transcript of the record of the proceedings of the Board of Revision, including the original complaint and all evidence offered in connection with the complaint within 30 days after the notice is filed.