



ROGER A. CORLETT, CPA

Ashtabula County Auditor

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Jefferson, Ohio 44047-1092
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CIGARETTE LICENSE

The 2018- 2019 Cigarette Licenses for Ashtabula County are due by May 29, 2018.

The fee for a Retail Cigarette Dealer's License is \$125.00 per physical location.
Please make your check or money order payable to **Dawn Cragon, Treasurer.**

Enclosed is an application which has been filled in with our most current information.
Please make corrections so that we may keep our records current. If you no longer sell cigarettes or have sold your business, please notify this office by returning this letter in the envelope provided or by telephone 440-576-3786 or e-mail: clanchor@ashtabulacounty.us

Office hours for Cigarette License Sales are **Tuesday, Wednesday, and Thursday 9:00 - Noon**

Sincerely,

Roger A. Corlett, CPA

Roger A. Corlett, CPA
Ashtabula County Auditor



Application for Retail Cigarette Dealer's License

(Please mail two copies to the office of the county auditor.)

For the period from _____ 20_____ to _____ 20_____

To the auditor of _____ County Date _____

Taxing district _____ Fee _____

Pursuant to R.C. 5743.15, the applicant herein has paid the required fee to the county treasurer for each place of business specified below and hereby requests a license to sell cigarettes at retail at each of those places of business.

1. Name of dealer _____
(If sole owner, print individual's full name; if partnership, print full names of all partners; if corporation, print corporation's name and Ohio corporation charter number. If a foreign corporation, give certificate number issued by secretary of state authorizing transaction of business in Ohio. R.C. 1703.01 et seq.)

2. Check whether dealer operates as:

Sole owner Partnership Corporation Fiduciary Association LLC LLP Other

3. List below the titles, names and address of all corporate officers, association officers or partners

Title	Name	Street	City	State	ZIP

4. Trade name (if other than above) _____

5. Sales tax vendor license number (required) _____

6. Federal employer identification number or, if none assigned for reporting federal taxes, please enter your Social Security number

FEIN

Social Security number

7. Place of business (the license fee must be paid for each business location listed)

Street	City	State	ZIP	License no. (Filled in by county)	License fee (Filled in by county)

(Additional places to be listed on separate sheet and attached hereto.)

8. E-mail address _____

9. Residence address of dealer or home office of corporation

Street	City	State	ZIP

I declare under penalties of perjury that the above statements have been examined by me and to the best of my knowledge and belief is a true, correct and complete report.

Signature of dealer or officer of company Telephone number

All questions on this application should be fully answered before the licenses requested hereon are issued. For further license information, see reverse side of this form.

License Information

A cigarette dealer's license does not authorize the licensee to engage in the business of trafficking in cigarettes at any place of business in this state other than that specified thereon by the county auditor.

There is no discount for multiple locations.

In the event that a business is moved from one location to another within the same county, the holder of the retail license may transfer the license for a fee of \$5. In the event that a business is sold, or an individual or partnership incorporates his or their business, or a partnership or corporation is dissolved, the cigarette license that has been issued to a dealer prior to the occurrence of any such event may not be used, and a new license must be obtained.

Important Notice: Ohio recently passed legislation that prohibits the sale of cigarettes in Ohio that have not been approved by the attorney general's office. A list of brands legal for sale in Ohio can be found at www.attorneygeneral.gov/Services/Business/Tobacco-Directory-Search. This list is periodically updated. Any brand not listed on this Web site is considered contraband and is subject to confiscation.